



**First Sunday
September through July**

Polk County Fairgrounds
520 S. Pacific Hwy W.
Rickreall, Oregon

Show Hours:
Sun: 9am - 3pm

Setup Hours
Sat: 12pm -3pm except Nov/Dec
Sunday: 6am - 3pm

Table Rent - \$20 each

Application

Business Name _____
 Name _____
 Address _____
 City _____
 State _____ Zip _____
 Home Phone _____ Cell _____
 Email _____
 Website _____
 Facebook Name _____
 Facebook Page _____
 Additional Pages _____

Vehicle License # _____
 Make/Model _____
 Additional Vehicles _____

 Description of Merchandise _____

 # of Tables _____

CONFIRMATION

TABLES _____
 DATE REC'D _____

Polk Flea Market
 Deb Thomas, Owner
 PO Box 393
 Independence, Or 97351
 503-428-8224
 polkflea@gmail.com
 www.polkfleamarket.com

AGREEMENT & SIGNATURE

The undersigned by signing acknowledges that the rules and release on the reverse side have been carefully read and understood and by signing agrees to abide by these terms.

Signed _____

TERMS AND CONDITIONS/FLEA MARKET RULES

The following terms and conditions define the agreement between you as the **VENDOR** and Polk Productions Inc as **FLEA MARKET MANAGEMENT**. Participating in the show is contingent on agreeing to, as well as adhering to, these rules.

1. LAWS, RULES AND REGULATIONS: All pertinent fire codes, laws, ordinances and regulations pertaining to health, fire prevention and public safety shall be strictly obeyed. The **VENDOR** agrees to keep all merchandise, chairs and other equipment within the marked boundaries of the booth.

2. CONTENT OF BOOTH: Flea Market Management reserves the right to approve the contents and character of all exhibits and reserves the right to prohibit or expel any merchandise that is out of keeping with the character of the show. Adult items, or items not intended for family viewing are to be displayed where young children cannot view them.

3. RELEASE AND HOLD HARMLESS AGREEMENT: The request to reserve vendor space constitutes and express contractual agreement between myself and Polk Productions and it is understood and agreed that by signing this agreement I fully and finally release and hold harmless both Polk Productions, its agents, and employees, and the Landlord of the venue, and its agents and employees from any and all liability for all claims of every nature and kind whatsoever, including death, personal injury, loss, theft, or damages to personal property, whether or not cause by Polk Productions or Landlord's own negligence or the negligence of their agents or employees.

4. PAYMENT/CANCELLATION POLICY: Payment for table rent will be picked up by a flea market representative during the event. Vendors are required to give 7 day advance notice of cancellation for a flea market. We will make every effort to fill your tables. If a vendor is unable to give 7 day advance notice of absence, they may be responsible for payment of the table rent.

5. SHOW HOURS: Early admission buyers are allowed during set up times. General Admission Show Hours are between 9 am and 3 pm on Sunday. Vendors are not allowed to begin packing until 2:30 pm. No dollies, handtrucks or loading out merchandise until 3pm. Vendors may be allowed to leave early due to special circumstances with Management approval. Failure to stay set up until 3 pm may result in loss of permanent vendor table assignments.

6. PARKING: Vendors may load and unload in handicapped areas and by the doors during set up hours and when the flea market is closed. After unloading, vendors must park in designated vendor parking spaces. Failure to park in a laid out parking space may lead to the towing of the vehicle or forfeiture of Flea Market Table.

7. BOOTH SHARING: Subletting or donation of space partially or in its entirety is not permissible without the consent of show management.

8. The County Health Inspector has designated the main building of the Polk County Fairgrounds off limits to pets. Therefore there are NO PETS ALLOWED. Service animals specifically trained to aid a person with a disability are welcome.